



**DIVISION MEMORANDUM**

No. 600, s. 2014

**SUBMISSION OF THE DIVISION NEEDS/GAPS ON CRUCIAL RESOURCES  
FOR FY 2016 BUDGET PROPOSAL**

To: Assistant Superintendents  
Education Supervisors/Coordinators  
District Supervisors/OICs/Caretakers  
Elementary and Secondary School Heads

1. Attached herewith is Regional Memorandum No. 698, s. 2014, entitled "Submission of the Division Needs/Gaps on Crucial Resources for FY 2016 Budget Proposal", for the information of all concerned.
2. In line with this directive, District Supervisors are requested to conduct consultations any day between November 10 to November 21, 2014 with the Civil Society Organizations (CSO) Local Chief Executives, and their respective congressmen on the number of needs/gaps of the identified crucial resources under their jurisdiction. A certification from the concerned Officials shall be secured for every consultation conducted and the proceedings shall be documented using the attached Template.
3. The accomplished Template shall be submitted to the Division Office on or before November 24, 2014 c/o ASDS Roseller Gelig for consolidation.
4. Immediate dissemination of and compliance with this Memorandum is directed.

**ARDEN D. MONISIT, ED.D.**  
Schools Division Superintendent

ADM/rng14

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405	Website: <a href="http://www.depedcebuprovince.com">www.depedcebuprovince.com</a>
Asst. Schools Division Superintendent:	(032) 520-3216 loc 104 (Dr. Leah Noveras)	E-mail Add: <a href="mailto:depedcebuprovince@yahoo.com">depedcebuprovince@yahoo.com</a>
	(032) 520-3216 loc 102 or Fax /tel. no. 236-4628 (Mr. Roseller Gelig)	
Accounting Section:	(032) 254-2632 (Mrs. Gervacia Sanchez)	
Disbursing Section:	(032) 255-4401 (Ms. Ma. Teresa Peralta)	
Admin/Legal:	(032) 253-7847 (Mr. Jeremy Denampo)	



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



November 5, 2014

REGIONAL MEMORANDUM

No. **698** s. 2014

**SUBMISSION OF THE DIVISION NEEDS/GAPS ON CRUCIAL RESOURCES  
FOR FY 2016 BUDGET PROPOSAL**

To: Schools Division Superintendents  
Officers-in-Charge, Office of the Schools Division Superintendents

1. As agreed in our meeting on October 17, 2014, each Schools Division is required to submit the number of needs/gaps on the identified crucial resources in our regular operation from Kindergarten to Secondary level (K to 10), by Congressional District for big Divisions, using the attached template. The data will be used as basis in preparing the FY 2016 Budget Proposal.
2. The Regional Development Council (RDC) Region VII and DepED Central Office are requiring the Schools Divisions to conduct consultations within the month of November 2014 with the Civil Society Organizations (CSO), Local Chief Executives, and their respective Congressmen on the number of needs/gaps of the identified crucial resources under their jurisdiction. A certification from the concerned Official shall be secured for every consultation conducted and the proceedings shall be documented using the attached Summary Template.
3. The Accomplished Template for Crucial Resources and the Summary of the Consultation Proceedings shall be submitted to this Office through the PPRD not later than December 2, 2014.
4. For strict compliance.

  
CARMELITA T. DULANGON  
Director III  
Officer-in-Charge

CTD/MCG  
PPRD

Regional Director's Office: Tel. nos.: (032) 231-1433; 231-1309; Telefax 414-7399; 414-7325; Asst. Regional Director's Office Telefax: (032) 255-4542;  
Field Effectiveness Division: (032) 414-7324; Curriculum Learning Materials Division (032) 414-7323;  
Quality Assurance and Accountability Division: (032) 231-1071; Resource Mobilization and Special Programs and Projects Division: (032) 254-7062;  
Training and Development Division: (032) 255-5239 loc. 112; Planning, Policy and Research Division: (032) 233-9030; 414-7065;  
Administrative Division: (032) 414-7326; 255-1313; 414-7366 414-4367; Budget and Finance Division: (032) 256-2375; 253-8061; 414-7321  
Website: <http://www.depedro7.com.ph>

*"ESD 2015: Kanapatan ng Lahat, Pamanagutan ng Lahat"*

**DATA NEEDED FOR FY 2016 BUDGET PROPOSAL**

**PROVINCE:**  
**LEGISLATIVE DISTRICT:**  
**NAME OF PSDS:**  
**NO. OF SCHOOLS:**

**SCHOOLS DIVISION:**  
**SCHOOLS DISTRICT:**  
**NO. OF SCHOOLS:**

**Kindergarten:**

**Elementary:**

**Secondary:**

<b>Areas of Concerns</b>	<b>Kinder</b>	<b>Elem</b>	<b>Sec</b>	<b>Total</b>
Projected Enrolment , SY 2015-2016				
<b>Creation of New Items</b>				
No. of Teacher I Items to be Created				
No. of School Needing Principal I Items				
<b>Physical Facilities</b>				
No. of Classrooms to be Constructed				
No. of Classrooms to be Repaired				
No. of Schools to be provided with Water and Sanitation				
No. of Seats Needed				
No. of Teachers' Table & Chairs Needed				
<b>Learning Resources</b>				
No. of Computer Units Needed				
No. of Schools Needing Internet Connectivity				
No. of LMs Needed for Grade 5 Learners				
No. of CG & TG Needed for Grade 5 Teachers				
<b>Health &amp; Nutrition</b>				
No. of Severely Wasted Learners				
No. of Wasted Learners				
No. of Schools to Implement Gulayan sa Paaralan				
<b>Others</b>				
No. of ESC Grantees to be Supported				
No. of Grade V Teachers to be trained in K to 12 Curriculum				

**DATA NEEDED FOR FY 2016 BUDGET PROPOSAL**

**PROVINCE:**  
**LEGISLATIVE DISTRICT:**  
**NAME OF PSDS:**  
**NO. OF SCHOOLS:**

**SCHOOLS DIVISION:**  
**SCHOOLS DISTRICT:**  
**NO. OF SCHOOLS:**

**Kindergarten:**

**Elementary:**

**Secondary:**

<b>Areas of Concerns</b>	<b>Kinder</b>	<b>Elem</b>	<b>Sec</b>	<b>Total</b>
Projected Enrolment , SY 2015-2016				
<b>Creation of New Items</b>				
No. of Teacher I Items to be Created				
No. of School Needing Principal I Items				
<b>Physical Facilities</b>				
No. of Classrooms to be Constructed				
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<b>Learning Resources</b>				
No. of Computer Units Needed				
No. of Schools Needing Internet Connectivity				
No. of LMs Needed for Grade 5 Learners				
No. of CG & TG Needed for Grade 5 Teachers				
<b>Health &amp; Nutrition</b>				
No. of Severely Wasted Learners				
No. of Wasted Learners				
No. of Schools to Implement Gulayan sa Paaralan				
<b>Others</b>				
No. of ESC Grantees to be Supported				
No. of Grade V Teachers to be trained in K to 12 Curriculum				



